Karnataka Secondary Education Examination Board

6th Cross, Malleswaram, Bangalore. 560003

Online Application for KSEEB Code

USER MANUAL FOR APPLICANT

TO APPLY FOR NEW SCHOOL CODE THROUGH ONLINE

A . Go to KSEEB website https://sslc.karnataka.gov.in and then Click on

<u>Online Services</u> → <u>New School Code</u>





Home page for New School Code

B. Click on Application Form.

Read the Instructions and Click on Checkbox





Instructions Related to the application of SSLC New School Code.

1. ಎಸ್.ಎಸ್.ಎಲ್.ಸಿ ನೂತನ ಶಾಲಾ ಸಂಕೇತ ಪಡೆಯಲು ಇಚ್ಚಿಸುವ ಶಾಲಾ ಮುಖ್ಯೋಪಾಧ್ಯಾಯರು/ಆಡಳಿತ ಮಂಡಳಿಯವರು ಈ ಮೂಲಕ ಆನ್ ಲೈನ್ ನಲ್ಲಿ ಅರ್ಜಿ ಸಲ್ಲಿ ಸಬಹುದಾಗಿದೆ.

School Headmasters/Management who wish to get S.S.L.C New School Code can apply through online here.

2. ಎಸ್.ಎಸ್.ಎಲ್.ಸಿ ನೂತನ ಶಾಲಾ ಸಂಕೇತ ಪಡೆಯಲು ಆನ್ ಲೈನ್ ಮೂಲಕ ಅರ್ಜಿ ಸಲ್ಲಿಸುವ ಮುನ್ನ ಈ ಕೆಳಕಂಡ ದಾಖಲೆಗಳನ್ನು 500KB ಇಂದ 01MBರೊಳಗೆ pdf ಮಾದರಿಯಲ್ಲಿ ಸ್ಕ್ಯಾನ್ ಮಾಡಿಟ್ಟುಕೊಂಡು ಅಪ್ ಲೋಡ್ ಮಾಡುವುದು.

While applying for SSLC New School Code through online the following documents must be scanned and should be within 500kb to 1mb in pdf format and uploaded.

a)ಶಾಲಾ ಮಂಜೂರಾತಿ ಆದೇಶದ ಪ್ರತಿ

School Sanction Copy

a) ಶಾಲಾ ಮಾನ್ಯತೆ ನವೀಕರಣ ಆದೇಶದ ಪ್ರತಿ

Copy of Renewal of Recognisition

ಈ ಮೇಲಿನ ದಾಖಲೆಗಳನ್ನು ಅಪ್**ಲೋಡ್ ಮಾಡಿ ನಿಗದಿತ ಶುಲ್ಕ (ಸರ್ಕಾರಿ ಶಾಲೆಗಳಿಗೆ** ರೂ. 5000 ಮತ್ತು ಮಾನ್ಯತೆ ಪಡೆದ ಅನುದಾನಿತ ಮತ್ತು ಅನುದಾನ ರಹಿತ ಖಾಸಗಿ ಶಾಲೆಗಳಿಗೆ ರೂ.10000) ಪಾವತಿಸಿದ ನಂತರ ತಮ್ಮ ಕೋರಿಕೆಯನ್ನು ಪ್ರಕ್ರಿಯೆಗೊಳಿಸಲಾಗುತ್ತದೆ.

After uploading the above document Government Schools have to pay Rs.5000/- and Recognised Aided and Unaided Schools have to pay Rs.10,000/- as fee.After successful payment of fee your application will be processed.

☑ ಈ ಮೇಲೆ ನೀಡಿರುವ ಸೂಚನೆಗಳನ್ನು ಓದಿರುತ್ತೇನೆ. I HAVE READ THE ABOVE INSTRUCTIONS.

Click Here to Proceed

<u>**C**</u>. Enter the UDISE CODE.

	KARNATAKA SI ONL	ECONDARY EDUCAT	TION EXAMINATION BOARD
Home	Applicant Entry Make Paymen	t Application Status	
		OF KSEEB CODE	
		Ulew	
	@Designed and Developed by National Informat	ics Centre	@Content Owned & Maintained By Kamataka Socondary Education Examination Board. 6th Cross, Malleshwaram, Bengaluru 560003 Phone: +91-80-23349434

Then Click on View Button.

-			
Online Application	for KSEEB Code		
Enter Udise Code	29120	500501	
		VIEW	
Name of the School	GHPS and GHS BYLUVADHIGIRI	School Address	BYLUVADHIGIRI BYLUVADDIGERE,BYLUVADDIGERI
Type of Management	Department of Education	Medium	Kannada

These fields are fetched from **<u>SATS</u>**. They are

- Name of the School
- School Address
- > Type of Management
- Medium
- Educational Block Name
- Educational District Name
- > Area

<u>D</u>.Fill all the mandatory details and then Click on Generate OTP to Validate the entered Mobile Number. Type of Management is of three types.

- ➢ GOVERNMENT
- > AIDED
- > UNAIDED

1.GOVERNMENT

When Residential facility available is <u>NO</u>then select <u>YES</u> or <u>NO</u>for Adarsha Vidyalaya School.

	Cont	act Details	
Government		Aided	naided
Name of the Head Master	MOHAN	Phone Number of HM * (OTP will be sent to this number.)	6385922351
E-Mail Id of the School	M@gmail.com	Pin Code of the School	666666
Distance from Taluka Head Quarters to School in km	33	Is Residential Facility Available	YES NO
Whether Your School is Aadharsa Vidhyala	iya School	YES	
8th Standard Enrollment	33	8th Standard Attendance	22
9th Standard Enrollment	33	9th Standard Attendance	31
10th Standard Enrollment	33	10th Standard Attendance	22

When Residential Facility Available is <u>YES</u> then select the type of Residential School.

	Aided	naided
MOHAN	Phone Number of HM * (OTP will be sent to this number.)	6385922351
M@gmail.com	Pin Code of the School	666666
33	Is Residential Facility Available	•YES ON
	SELECT	~
	SELECT Morarji Desai Residential School Kittur Rani Chennamma Residential School	
	Atal Bihari Vajapayee Residential School Dr.B.R.Ambedkar Residential School	
	Indira Gandhi Residential School Ekalavya Residential School	
	MOHAN M@gmail.com 33 	Aided Ui MOHAN Phone Number of HM * (OTP will be sent to this number.) M@gmail.com Pin Code of the School 33 Is Residential Facility Available 33 Is Residential Facility Available SELECT SELECT Morarji Desai Residential School Kittur Rani Chennamma Residential School Aided Jr.B. Ambedkar Residential School Indira Gandhi Residential School Indira Gandhi Residential School Indira Gandhi Residential School Indira Gandhi Residential School

2.AIDED/UNAIDED

Select the Category of Management.

Government		Aided	Inaided
Name of the Head Master	МОНАМ	Phone Number of HM * (OTP will be sent to this number.)	6385922351
-Mail Id of the School	M@GMAIL.COM	Pin Code of the School	666666
	Category	of Management	
Select the Category	⊖SC/ST	CLinguistic Minority	General
Distance from Taluka Head Quarters to School in km	33	Is Residential Facility Available	•YES NO
3th Standard Enrollment	33	8th Standard Attendance	22
9th Standard Enrollment	33	9th Standard Attendance	22
0th Standard Enrollment	33	10th Standard Attendance	22

After Receiving OTP enter in the given box and Click on Validate OTP Button.

Then Click on **<u>SUBMIT</u>** Button.

33	is Residential Facility Available	YES NO
alaya School	YES	NO
33	8th Standard Attendance	22
33	9th Standard Attendance	31
33	10th Standard Attendance	22
	alaya School	alaya School YES 33 8th Standard Attendance 33 9th Standard Attendance 33 10th Standard Attendance

	Get	OTP	
RECEIVED OTP		RESEND OTP	
	Enter OTP BGZ75D6N		
		SUBMIT	

<u>E.</u> Upload the scanned copy of your School Permission Letter and Renewal of Recognition through which you are applying. Click on Save button.

(Documents to be uploaded must be in PDF file and size should be from 500KB

to 1MB)

Distance from Taluka Head Quarters to School in km	localhost:21249 says Do you want to save this record?		ble	⊖YES ●NO
Whether Your School is Aadharsa Vidhy		OK Cancel	•NO	
8th Standard Enrollment	33	8th Standard Attendance		22
9th Standard Enrollment	33	9th Standard Attendance		31
10th Standard Enrollment	33	10th Standard Attendance		22
	Documer	nts Upload		
School Permission Letter (File size should be in 500kb to 1mb in pd	f format)	Choose File Schoo View Document	l Permiion Letter.p	df
Renewal of Recognition (File size should be in 500kb to 1mb in pd	f format)	Choose File Renew View Document	al of Recognition.p	odf
	Save	PRINT		

<u>F.</u> If you want to edit your Application then Click on the <u>Application</u><u>Edit/Update</u> and enter your U DISE Code. Click on <u>GET OTP</u> to continue.

*			
Applicant Entry Make Payr	nent Application Status		
Application Form Application Edit/Update	for KSEER Code		
ppication	TO ROLLD COUP		
Enter Udise Code	29120	0500501	
Enter Udise Code	29120	0500501	
Enter Udise Code	GHPS and GHS BYLUVADHIGIRI	VIEW School Address	BYLUVADHIGIRI BYLUVADDIGEREBYLUVADDIGERI
Enter Udise Code Name of the School Type of Management	CHPS and CHS BYLUVADHIGIRI	0500501 VIEW School Address Medium	BYLUVADHIGIRI BYLUVADDIGERE.BYLUVADDIGERI Kannada

E-Mail Id of the School	M@gmail.com	Pin Code of the School	666666
Distance from Taluka Head Quarters to School in km	33	Is Residential Facility Available	YES NO
Whether Your School is Aadharsa Vidhyalc	aya School	YES	NO
8th Standard Enrollment	33	8th Standard Attendance	22
9th Standard Enrollment	33	9th Standard Attendance	31
10th Standard Enrollment	33	10th Standard Attendance	22
	G	Get OTP	
RECEIVED OTP		RESEND	OTP
		Enter OTP 5DPGMK45	
	1	SUBMIT	

th standard Enrollment	33	Stri Standard Attendance	22
9th Standard Enrollment	33	9th Standard Attendance	31
10th Standard Enrollment	33	10th Standard Attendance	22

Name of the Head Master	MOHAN	Phone Number of HM * (OTP will be sent to this number.)	6385922351
E-Mail Id of the School	M@gmail.com	Pin Code of the School	666666
Distance from Taluka Head Quarters to School in km	33	Is Residential Facility Available	YES NO
Whether Your School is Aadharsa Vidhyale	aya School	YES	
8th Standard Enrollment	33	8th Standard Attendance	22
9th Standard Enrollment	33	9th Standard Attendance	31
10th Standard Enrollment	33	10th Standard Attendance	22

If you want to re-upload the Documents then Click on the **Document Reupload** and enter your U DISE Code. Click on **GET OTP** to continue.

KARNATA	KA SECONDARY EDUC. ONLINE APPLICATION	ATION EXAMINATION BOARD
Home Applicant Entry N Application Form Application Edit/Update Document Reipload Appli	ake Payment Application Status	
Enter Udise Code	Enter Udiso Code	
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<u>**G**</u>. Upon receiving the message from KSEEB, the applicant has to follow the following steps to download the report. If you get a message as your U DISE Code is **"REJECTED** ", kindly read the reasons for Rejection and <u>**RE-UPLOAD**</u> the correct documents if necessary. Click on the <u>**DOCUMENT REUPLOAD**</u> and enter your UDISE Code to continue.



<u>H</u>. Click on <u>MAKE PAYMENT</u> to pay the fee amount. Enter the U DISE CODE and click on <u>CASH PAYMENT</u> or <u>ONLINE PAYMENT</u> and Submit to continue.

KARNATAKA SH	CONDARY EDUCATION	ON EXAMINATION BOARD
Home Applicant Entry Make Payment	Application Status	-
Online Application f	or KSEEB Code	
Enter Udise Code: *	29120500501	
Payment Type : *	O O CASHPAYMENT ONLINEPAYMENT	
	Submit Clear	
@Designed and Developed by National Information (https://www.communications.com/communications)	s Centre	@Content Owned & Maintained By Karnataka Secondary Education Examination Board, 6th Cross, Malleshwaram, Bengaluru 560003 Phone: +91-80-23349434

<u>I</u>. Note down your Challan number and click on Make payment button to pay the amount

	KARNATAKA SECOI	NDARY EDUCATION APPLICATION FOR I	EXAMINATION BOARD
Home	Applicant Entry Make Payment Applicat	ion Status EB Code	
	Udise Code * Choose the Bank to Pay *	29120500501 UNION BANK OF INDIA FCS CENTER & IFI 👻 Generate Challan	
	Designed and Developed by National Informatics Centre		@Content Owned & Maintainod By Kamitaka Secondary Education Examination Board, 6th Cross, Malleshwaram, Bengaluru 560003 Phone: +91-80-23349434

J. Choose the Payment method of your convenience.

For Offline Challan Payment - UNION BANK OF INDIA FCS CENTER & IFSC UBIN0996335.

For Online Payment – All bank's credit cards, debit cards,

Net banking, PAYTM and all UPIs.

Click on **GENERATE CHALLAN** button to Proceed for the payment.

KA KA	ARNATAKA SECONDA ONLINE API	ARY EDUCATION EXAMINATION PLICATION FOR KSEEB CODE	N BOARD
Home Applicant	Entry Make Payment Application Status Online Application for KSEEB Co	de	1
E	nter Udise Code: *	29120500501	
Р	ayment Type : *	CASHPAYMENT ONLINEPAYMENT	
C	nline Payment Banks : *	BILL DESK V	
		Submit Clear	

 $\underline{\mathbf{K}}$. To Check the Application Status Click on the <u>**APPLICATION STATUS**</u> and enter your U DISE CODE.

	KA	RNATA	KA SEC ONLIN	ONDA IE APP	RY EDU LICATI(CATIC ON FO	ON EX OR KSI	AMIN. EEB CC	ATION DDE	BOAR	D States
Home	Applican	ıt Entry 🕨 N	Iake Payment	Application	Status						
		Online Appli	cation for I	KSEEB Cod	le						
	Er	nter Udise Code		291205005	29120500501			View	View		
Home	Applicant	Entry Ma Inline Applica	uke Payment ation for KS	Application	Status						
	Enter Udise Code				29120500501					View	
	SLNo	Udise Code/Application No	School Name	School Address	\$	Date of Applied	Payment Status	School Permission Letter	Renewal of Recognition	Download Application Copy	Application Statu
	1	29120500501	GHPS and GHS BYLUVADHIGIRI	BYLU BYLUVADDIGEI 5	VADHIGIRI RE,BYLUVADDIGERI- 83223	15/02/2021	PAID	Download	Download	Download	Application Submitted Successfully.Undu Process in Distric EO Login